



**Camp Rim Rock**  
**343 Camp Rim Rock Road**  
**Yellow Spring, WV 26865**  
**347-RIM-ROCK (347-746-7625)**  
[www.camprimrock.com](http://www.camprimrock.com)  
[info@camprimrock.com](mailto:info@camprimrock.com)

### 2018 PARENT CHECKLIST

The following information is provided to assist you in preparing your child for camp. Please feel free to contact camp for any questions you have at any time.

#### 2018 Arrival and Departure Days

|   |                   |                      |
|---|-------------------|----------------------|
| <input type="checkbox"/> June Riding Camp & Mini Camp | Sunday - June 17  | Saturday - June 23   |
| <input type="checkbox"/> Session 1                    | Sunday - June 24  | Saturday - July 7    |
| <input type="checkbox"/> Session 2                    | Sunday - July 8   | Saturday - July 21   |
| <input type="checkbox"/> Session 3                    | Sunday - July 22  | Saturday - August 4  |
| <input type="checkbox"/> August Riding Camp           | Sunday - August 5 | Saturday - August 11 |

#### **ARRIVAL AND DEPARTURE TIMES**

**ARRIVAL** - Campers arrive on Sunday generally between 10:30am and 12:30 pm. Arrival information emails are sent several days prior to your daughter's Opening Day. Therefore, it is important that we have an email address for each camper's family. If you are not bringing your daughter to camp, please notify us so that we may have you complete any additional required forms.

**DEPARTURE** - Departure is on Saturday generally between 10:00 am and 12 noon. If you have arranged for another family to bring your daughter home from camp, please complete the Parents Permission Form and fax to our office before your daughter's departure.

**CAMP IN TOUCH** - Each family has a CampInTouch account, an online account within our camp software CampMinder. Click on the following link to login: <https://rimrock.campintouch.com/v2/login.aspx> or click on the CampInTouch Quick Link on our website, [www.camprimrock.com](http://www.camprimrock.com). Your login address is the email address you originally enrolled or used to contact Camp. The features of CampInTouch are outlined below.

**FORMS DASHBOARD-** Home to all camp forms and documents. Some forms are required while others provide important information.

The following paper forms are required. Fax the forms **WITHOUT A COVER SHEET** to 888-256-6989 by the date specified. The forms are barcoded with your daughter's name and will be uploaded to her account.

**Parent Authorization:** Print form, attach copy of health insurance card (front and back) and **sign the bottom** authorizing camp to give care to your child.

**Physician's Authorization:** Print form for your child's Physician to complete and sign.

**Immunization Form:** Print form and have your child's Physician's office complete. If your Physician's office provides you with your child's current immunization information on their form, you may use our form as a cover sheet.

The following online forms/photos are required.

**Health History** - An online form you fill out online detailing your child's health history. This is the area you would enter your **child's medications**.

**Transportation Form-** An Online form to complete least 4 weeks prior to your daughter's arrival. Please complete even if your child is being driven to camp.

**Bunk Requests** - An online form to complete if your daughter would like to request one or two friends she would like to share a cabin with. Enter **None** if she has no requests.

**Camper Photo** - Please upload a **current** photo of your daughter.

**Verification Form** - An online form available a week prior to arriving at Camp once all required forms have been submitted.

Additional features of CampInTouch are listed below.

- **Your Camper** - Your camper's application and information are stored here, allowing you to review and update the information on file for your daughter.
- **Your Family** - Your family's contact information is stored here, allowing you to review and update your contact information as well as providing emergency contact information.
- **Financial Management** - Review and update your financial information for tuition and other payments to camp. You can view your financial statement and make payments by credit card or electronic check.
- **View Accounts** - Your daughter has an allowance at our Trading Post (Camp

Store). Review her transactions and fund accounts here.

- **Your Account** - Change your e-mail address or password. Access to your CampInTouch account with your email address.
- **Online Community/Summer Services** - You will be able to view photos and videos, send one-way emails and catch up on the news at Camp. Additional information for this feature will be provided at registration upon arrival to Camp.

**PACKING LISTS** - Packing lists are appropriate for any length of stay. We provide laundry service once per two week session. Please use a footlocker no higher than 14". [Everythingsummercamp.com](http://Everythingsummercamp.com) has an excellent selection of camp trunks and gear. Riding Attire: The riding hat must fit well and bear the seal of the Safety Equipment Institute ASTM-SEI. It is best to have the helmet fitted at a local equestrian shop. If you don't have a local shop, Colleen or her associates at [Dover Saddlery](http://DoverSaddlery.com), 860-643-1008 will be happy to help you place an order. The shoes should be designed for horseback riding and can either be boots or tie shoes with a defined heel. The heel should be no higher than one inch. Sneakers and hiking boots are not acceptable for riding. Campers may ride in jeans or any long pants. Tank tops are not permitted for riding-a shirt that covers the shoulders must be worn.

[General Camp Packing List](#) - All campers attending General Camp must bring their own riding helmet and riding boots.

[Riding Camp Packing List](#) - All campers attending Riding Camp must bring their own riding helmet and riding boots.

[Mini Camp Packing List](#)

**DIRECTIONS** - <http://camprimrock.com/about/directions>

### **CAMPER MAIL**

**USPS, FedEx and UPS:** Address all mail to Camp Rim Rock, 343 Camp Rim Rock Road, Yellow Spring, WV 26865. Include your daughter's full name and unit on all mail you send. **Packages cannot contain FOOD.**

**Emails:** You may email your daughter using our one-way email service through CampInTouch.

### **CAMPERS TRAVELING BY AIR**

**Arrival time** - book her flight to arrive the airport between 11:00 am and 4:00 pm. **International campers may arrive one day early, the Saturday before her session start date to give her ample time to rest from her travels before camp begins.**

**Departure time** - book her flight to depart the airport between 12:00 noon and 5:00 pm.

❑ **Transportation to and from the airport** - Camp provides transportation to and from Washington Dulles International Airport or Reagan National Airport. Dulles Airport is a 90 minute car ride from camp and Reagan is nearly a two hour ride. A camp counselor and a camp driver will accompany your child in a camp vehicle. There is a fee for this service.

❑ **Unaccompanied Minor** - Please be sure to book your child as an unaccompanied minor allowing Camp personnel to escort your child through security at the airport.

❑ **An extra fee** will be applied for arrivals and departures outside the recommended arrival/departure time frame or for travel outside for arrivals/departures with less than one week notice to Camp.

❑ **Arrival/departure reminders** - Provide camp with your daughter's boarding pass/ticket, a receipt that her luggage has been paid for and cash for her to travel with.

❑ **Cell phone/passport/valuables** - Camp will store them safely in our camp office.

**BUNK ASSIGNMENTS** – If your daughter has one or two friends of the same age and grade with whom she would like to have as bunk mates, we will gladly consider your requests, although we can make no definite commitments.

**CAMP RULES/POLICIES** - **We have a no cell phone and tablet policy.** While we understand that electronics are a large part of our everyday lives, we would love to keep Camp electronics free. Please bring real books. We discourage valuable personal items to camp as Camp is not responsible for lost, stolen or damaged items. No PETS of any kind are allowed at camp at any time, including Opening and Closing Days. Camp Rim Rock is a drug free, smoke free and alcohol free camp.

### **KEEPING IN TOUCH WITH CAMP**

❑ **Visits - We do not have a visiting day.** Visits are usually a problem both for your daughter and her cabin mates.

❑ **Phone Calls** - If you need to know how your daughter is adjusting to camp, call the office at 347-RIM-ROCK and we will arrange a convenient time for a director to return your call.

**TRADING POST** – Each camper has an account with a nonrefundable allowance of \$50 in the Trading Post (camp store). Campers visit the camp store twice weekly. Parents have an opportunity to visit the camp store with their daughters on Opening and Closing Days. Items available are toiletries, stamps/stationery, batteries, snacks, small souvenirs and camp clothing.