



Camp Rim Rock
343 Camp Rim Rock Road
Yellow Spring, WV 26865
347-RIM-ROCK (347-746-7625)
www.camprimrock.com
info@camprimrock.com

2017 PARENT INFORMATION

The following information is provided to assist you in preparing your child for camp. Please feel free to contact camp for any questions you have at any time.

- CampInTouch
- Tuition Payments
- Discounts
- Health Forms
- Arrival Information
- Departure Information
- Transportation
- Packing List
- Camper Mail
- Camp Rules/Policies
- Visits and Telephone Calls
- Trading Post
- Bunk Assignments

CampInTouch is your online account that enables us to share information with each other. If you enrolled your child online through our website, you have already been introduced to CampInTouch and have an account set up with CampInTouch. Click on the following link to login: <https://rimrock.campintouch.com/v2/login.aspx> or click on the CampInTouch Quick Link on our website, www.camprimrock.com. Your login address is the email address you originally enrolled or used to contact Camp.

We want you to feel comfortable navigating CampInTouch, so we are outlining the features below:

- **Forms Dashboard** - Home to all Camp Forms and Documents. Some forms are required while others provide important information. The following **paper forms** are required. Fax the forms **WITHOUT A COVER SHEET** to 1-888-256-6989 by the date specified. The forms are barcoded with your

daughter's name ensuring they will be assigned to your daughter's account.

1. Parent Authorization: A form you print and complete by providing a copy of your insurance card, **signing the bottom** authorizing us to give care to your child.
2. Physician's Authorization: A form you print and have your child's Physician complete and sign. Either you or your Physician can fax the form.
3. Immunization Form: A form you print and have your child's Physician's office complete. If your Physician's office provides you with your child's current immunization information on their form, you may use our form as a cover sheet.

The following **online forms/photos** are required. Submit the forms/photo online by the specified date.

1. Health History - An online form you fill out online regarding your child's health history. This is the area you would enter your **child's medications**.
 2. Transportation - Please complete the Transportation Form at least 4 weeks prior to your daughter's arrival.
 3. Bunk Requests - We make every effort to accommodate bunk requests. Please complete with one or two friends your daughter would like to share a cabin with. If your daughter does not have a specific request, please enter None.
 4. Camper Photo - Please upload a **current** photo of your daughter.
 5. Verification Form - This form will be available to you a week prior to arriving at Camp. It will summarize your daughter's information to ensure accuracy of her grade, mode of transportation and medical information prior to arriving at Camp. This form can only be completed once the Health forms and Transportation form have been submitted, so it is imperative that the Health and Transportation forms are submitted on time.
- **Your Camper** - Your camper's application and information are stored here, allowing you to review and update the information on file for your daughter.
 - **Your Family** - Your family's contact information is stored here, allowing you to review and update your contact information as well as providing emergency contact information.
 - **Financial Management** - Review and update your financial information for tuition and other payments to camp. You can view your financial statement and make payments by credit card or electronic check.
 - **View Accounts** - Your daughter has an allowance at our Trading Post (Camp Store). Review her transactions and fund accounts here.
 - **Your Account** - Change your e-mail address or password. Access to your CampInTouch account with your email address.
 - **Online Community/Summer Services** - You will be able to view photos and videos, send one-way emails and catch up on the news at Camp. Additional

information for this feature will be provided at registration upon arrival to Camp.

DISCOUNTS –

- A 5% sibling discount can be applied for additional children in the immediate family.
- A \$150 Refer a Friend Discount is applied for every new friend that enrolls and attends camp.

HEALTH FORMS – Each camper is required to have a physical examination within 12 months prior to her arrival at Camp. Please see information to complete Health Forms in CampInTouch section above.

All medication is kept in our infirmary. All medication must be in the original container with instructions on the container and will be dispensed according to the physician's orders.

Please do not bring homeopathic medication or vitamins. Please complete the Medication section on the Health History Form.

ARRIVAL INFORMATION – Campers arrive on Sunday generally between 10:30am and 12:30 pm. Arrival information emails are sent several days prior to your daughter's Opening Day. Therefore, it is important that we have an email address for each camper's family.

If you are not bringing your daughter to camp, please notify us so that we may have you complete any additional required forms.

DEPARTURE INFORMATION - Departure is on Saturday generally between 10:00 am and 12 noon. If you have arranged for another family to bring your daughter home from camp, please complete the Parents Permission Form and fax to our office before your daughter's departure.

TRANSPORTATION – If your daughter will be traveling alone to or from Camp by air, please complete the online Camper Travel Form as soon as possible and NO LATER than 4 weeks prior to her arrival.

- **Arrival time** - book her flight to arrive the airport between 11:00 am and 4:00 pm.
- **Departure time** - book her flight to depart the airport between 12:00 noon and 5:00 pm.
- **Transportation to and from the airport** - Camp provides transportation to and from Washington Dulles International Airport or Reagan National Airport. Dulles Airport is a 90 minute car ride from camp and Reagan is nearly a two hour ride. A camp counselor and a camp driver will accompany your child in a camp vehicle. There is a fee for this service.
- **Unaccompanied Minor** - Please be sure to book your child as an unaccompanied minor allowing Camp personnel to escort your child through security at the airport.
- There will be an extra fee for arrivals and departures outside the recommended arrival/departure time frame or for travel outside for arrivals/departures with less than one week notice to Camp.
- **Arrival/departure reminders** - Provide camp with your daughter's boarding pass/ticket, a receipt that her luggage has been paid for and cash for her to travel with.
- **Cell phone/passport/valuables** - If your daughter is traveling with a cell phone,

passport or other valuables, once she arrives camp, the office staff will collect those items and store them in the office for safekeeping until her departure. We will be sure to contact you upon her arrival.

PACKING LIST – Camper packing lists are available on the Forms page of CampInTouch. There is a packing list for General Camp, Riding Camp, and Mini Camp. The packing list is appropriate for any length of stay. We provide laundry service once per two week session. Please use a footlocker no higher than 14". Footlocker.com has an excellent selection of camp appropriate trunks.

RIDING ATTIRE: All campers attending General Camp and Riding Camp must bring their own riding helmet and riding shoes. The riding hat must fit well and bear the seal of the Safety Equipment Institute ASTM-SEI. It is best to have the helmet fitted at a local equestrian shop. If you don't have a local shop, you can call Dover Saddlery, phone 215- 343-7467 and ask for Colleen, website: www.doversaddlery.com. The shoes should be designed for horseback riding and can either be boots or tie shoes with a defined heel. The heel should be no higher than one inch. Sneakers and hiking boots are not acceptable for riding. Campers may ride in jeans or any long pants. Tank tops are not permitted for riding-a shirt that covers the shoulders must be worn.

CAMPER MAIL–

Send all mail (USPS, FedEx and UPS) to: Camp Rim Rock, 343 Camp Rim Rock Road, Yellow Spring, WV 26865. You will be told your daughter's unit on Opening Day. Include her full name and unit on all mail you send.

Emails: Emails can be sent through CampInTouch. We do not accept camper emails to our office email account. Campers do not have the ability to send emails.

Packages cannot contain FOOD. If you send a package, please make it small in size and limit it to **one** package per session.

Please help us by alerting relatives and friends of our no food policy.

CAMP RULES/POLICIES – We have a no cell phone and tablet policy. While we understand that electronics are a large part of our everyday lives, we would love to keep Camp electronics free. Please bring real books as opposed to Kindles. We will allow the girls to use iPods for music only, although there is plenty of music playing through Camp throughout the day. We discourage you from bringing valuable personal items to camp. Camp is not responsible for lost, stolen or damaged items. No PETS of any kind are allowed at camp at any time, including Opening and Closing Days. Camp Rim Rock is a drug free, smoke free and alcohol free camp.

VISITS AND TELEPHONE CALLS – Visits are usually a problem both for your daughter and her cabin mates. **We do not have a visiting day.** Phone calls get in the way of your daughter's adjustment to camp. If you need to find out how your daughter is adjusting, call the office at 347-RIM-ROCK, and we will arrange a convenient time for a director to return your call.

TRADING POST – Each camper has an account with a nonrefundable allowance of \$50 in the Trading Post (camp store). Campers visit the camp store twice weekly. Parents have an opportunity to visit the camp store with their daughters on Opening and Closing Days. Items available are toiletries, stamps/stationery, batteries, snacks, small souvenirs and camp clothing.

BUNK ASSIGNMENTS – If your daughter has one or two friends of the same age and grade with whom she would like to have as bunk mates, we will gladly consider your requests, although we can make no definite commitments.

We will do our best to see that your daughter has a happy and memorable summer!